



REQUEST FOR INFORMATION From Previous Employer

I hereby authorize you to release the following information to Associated Petroleum Products, Inc. for the purposes of investigation as required by Section 391.23 of the Federal Motor Carrier Safety Regulations. You are released from any and all liability which may result from furnishing such information.

Applicant Name (printed) _____ Applicant Signature _____

Applicant S/S # _____ Date _____

MAIL TO:

Dear Sir/Madam:

The above named individual has made application to this company for a position as a Truck Driver and states that s/he was employed by you as a _____ from ___/___/___ to ___/___/___ . We appreciate your time in completing, in confidence, the information requested below. Enclosed is a business reply envelope for your convenience. Or you may return by fax to: 253-590-0866. Thank you for your courtesy.

Sincerely,

Anna Ross, PHR
Human Resources Manager

Applicant Name on File: _____ Social Security Number: _____

1. Employed from ___/___/___ to ___/___/___ as _____ at a wage or salary of _____.

2. Did s/he drive a motor vehicle for you? _____ Straight Truck? _____ Tractor-Semi trailer? _____
Bus? _____ Other (Specify) _____

3. Was s/he a safe and efficient driver? _____

4. Reason for leaving your employ: Discharge _____ Resignation _____ Lay Off _____ Military Duty _____

5. Was his/her general conduct satisfactory? _____

6. Please advise history of past driving record if available for the past three years _____

CONFIDENTIAL REPORT OF PERSONAL REFERENCE

Please indicate your opinion by placing a check mark in the appropriate column.

CHARACTERISTICS	EXCELLENT	GOOD	FAIR	POOR
Disposition, Tact, Ability to get along with others				
Initiative, Resourcefulness				
Safety Habits				
Driving Skill				
Attitude				
Loyalty				

Is this person eligible for rehire? Yes No Upon Review

Please explain:

Any other remarks

Signature: _____ Title _____

Print Name: _____ Date: _____

For Prospective Employer's Record
Maintain this information in the Driver Qualification File for
three (3) years after the person's employment by the motor carrier ceases.